



**COUNCIL BLUFFS
Public Library**

**Council Bluffs Public Library
Board of Trustee – Monthly meeting
Library Board of Trustee Room
Wednesday, December 18, 2024 4:30 p.m.**

AGENDA

- I. Call to order**
- II. Approval of Agenda**
 - (1) Approval of Minutes for November 20, 2024 Board Meeting**
- III. Public Comment (5 minute limit)**
- IV. Correspondence and Announcements**
- V. Financial Report and Approval of Bills**
- VI. Old Business**
- VII. New Business**
- VIII. Friends of the Library**
- IX. Director's Report**
- X. Trustee Teaching Moment – Friends 2024 Contributions**
- XI. Next meeting – January 15, 2025 – 4:30 p.m.**

Discover it here

400 Willow Ave, Council Bluffs, Iowa 51503
712-323-7553

Council Bluffs Public Library
Board of Trustees
November 20, 2024
4:30 PM

Present: Jared Tripp (presiding), Cindi Keithley, Ron Frascht, Stacey Goodman, Abby Jares, John Erixon, Christy Watkins, Nicole Juranek, Leo Martin, Antonia Krupicka-Smith: Director
Absent: None

I. Call to Order

- The meeting was called to order at 4:30 by Jared Tripp.

II. Approval of Agenda and Minutes

- A motion was made by Stacey Goodman to approve the agenda. Second was made by Leo Martin. Passed unanimously.
- A motion was made by Ron Frascht to approve the August minutes. Second made by John Erixon. Passed unanimously.

III. Public Comment-none

IV. Correspondence and Announcements

Antonia Krupicka-Smith was listed as 40 under 40 in the Midlands Business Journal. Board members are invited to attend the awards ceremony on December 4. Contact Antonia for a ticket to attend.

V. Financial Report and Approval of Bills

October 2024

Leo Martin made a motion to approve the following:

\$236,622.35 for general fund,

\$16,070.86 for memorial fund,

\$0 for projects fund for a total of

\$252,693.21.

Seconded by John Erixon. Passed unanimously.

Leo Martin made a motion to approve the 2024 final revised budget, seconded by Cindi Keithley. Passed unanimously.

VI. Old Business- none

VII. New Business

1. Employee Personnel Policy 301.4 Work Attire (Adopt)

The library staff is adopting a Field Environment Attire Policy that the city's field workers follow. They agreed on no graphic t-shirts. There may be special or themed days approved. When doing outreach, library affiliated attire is to be worn. Staff will be wearing magnetic name tags. Leo Martin made a motion to approve without further readings, seconded by Nicole Juranek. Passed unanimously.

2. FY24 Annual Report

Michelle Harris is the graphic designer who had a hand in designing the annual report. Some highlighted items were the new kiosk, new technology such as gates and the AMH, author visits, 1000 books before kindergarten program, teen snacks, automatic renewals, and the work of the Friends of the Library Board.

With minor edits, Cindi Keithley made a motion to approve without further readings, seconded by Christy Watkins. Passed unanimously.

VIII. Friends of the Library

Stacey Goodman represented the board at the annual meeting. She shared there was much productive discussion, long-term financial planning, and support of existing projects. There was a robust discussion about the rates of current stock in the store, as well as a potential spring book sale.

IX. Director's Report

Antonia Krupicka-Smith attended the Iowa Library Association Conference. She presented a session on hiring. The Council Bluffs Library received a philanthropic award. The roof bid was awarded to Anchor Roofing and the bid was lower than expected. Some concrete work was finished in the parking lot. Centro Latino closed its doors. The library is housing upcoming meeting spaces for Bridges Out of Poverty, citizenship classes, and ESL classes. The company that houses Discovery Passes has gone bankrupt and will cease to exist December 31.

X. Teaching Moment: State Law and City Ordinance

State Code 392.5- A city must establish a public ordinance that governs the library. Please review this in your handbook in Chapter 13. The state librarian is no longer employed by the state of Iowa. An interim state librarian has been approved.

XI. Adjournment

The meeting was adjourned at 5:31 PM. Ron Frashct made a motion, seconded by Abby Jares. Passed unanimously. The next meeting will be held on December 18, 2024, at 4:30.

Community Correspondence

November 2024

Comments:

We had the best time at a sewing class, and the teacher was awesome. Thank you so much!!!!

Publicity:

The Daily Nonpareil

There were 18 articles or ads in the Daily Nonpareil online and/or in print. Topics included 2 about the "Voices of Native American Women" program, 3 mentioning the library participating in Winterfest, 1 advertisement for author Ed Yong's visit, 2 promoting the Local Author Fair, 3 referencing books that have been banned from school libraries, 3 promoting the Omaha and Southern Interurban Railway program, 2 promoting the Wheels of War program, and 2 promoting the Law & Order on the Railroad program.

Unleash CB Bulletin

There was weekly inclusion of the library events and programs in the Unleash CB Bulletin.

Bluffs Country KXCB 106.5

There were 9 promotions on Bluffs Country KXCB 106.5 including the following programs; Voices of Native American Women–Native Women's Oratory, Red Cross Blood Drive, Welcome to Medicare, Saturday Matinee– Kingdom of the Planet of the Apes, Local Author Fair, History of the Omaha and Southern Interurban Railway, Managing Money: A caregiver's Guide to Finances, Wheels of War: History of Railroads in Wartime, and another Red Cross Blood Drive.

Other

KETV – Monday, November 18, 2024: An interview with Ashley Kruse, Communications & Events Manager for the City of Council Bluffs, mentions the library as one of the community partners for Winterfest on Friday, November 22 starting at 6 p.m.

Chamberlain, Stacey. "Winterfest is back at Bayliss Park in Council Bluffs: Celebrate the season with live music, horse-drawn carriages, and Santa." *KETV Omaha*

7, <https://www.ketv.com/article/winterfest-is-back-at-bayliss-park-in-council-bluffs/6294181>. Accessed 19 Nov. 2024.

Reviews:

Google

5 Star review: Like your personal book club, I love this site! It's a fantastic way to see what friends are reading and gain insights into books before buying. It has helped me make smarter purchases and enrich my choices!

1 Star review: Came back here years later to see if anything's changed and the people working here are snobby and rude. Especially if you have kids. A smile would go a long way. Not kid friendly....they act like they don't know kids cry sometimes.....they are human beings. You don't give people dirty looks or threaten them or make them feel unwelcome. A library is supposed to be a safe place for all ages and a community sanctuary that's a pleasant experience for all ages. Its big enough. I got treated better with my kids at a library that was the size of a bedroom. But as this council bluffs library I remember when I was a young teen mom a guy kicked me and my newborn baby out for no reason and it was snowing out. This place makes me sad to know this is the community I live in and the attitude they are showing is depressing and disturbing.

From a tax payer.

(Response from Library Director on review)

We are sorry to hear you had a poor experience at the library. We are always happy to talk directly with our visitors about their experiences and ways that we can improve in providing services and resources. If you would like to reach out directly to the library through our Contact Us form on our website, it will allow us to better understand what specifically happened in your visit to make it not ideal so that we can improve.

**CITY OF COUNCIL BLUFFS
YEAR-TO-DATE LIBRARY BUDGET REPORT**

November 2024

ACCOUNTS FOR:		ORIGINAL	YTD	MTD	AVAILABLE	PERCENT
GENERAL FUND		APPROP	EXPENDED	EXPENDED	BUDGET	USED
A14100 601000	SALARIES- REGULAR	1,358,095.04	538,466.77	156,795.61	819,628.27	39.6%
A14100 602000	SALARIES- PARTIME	424,897.39	155,684.31	47,348.32	269,213.08	36.6%
	TOTAL SALARIES & WAGES	1,782,992.43	694,151.08	204,143.93	1,088,841.35	38.9%
A14100 606400	HOLI-VACATION-SICK PAY	-	-	-	-	100.0%
A14100 611000	FICA	157,029.39	51,362.80	15,264.06	105,666.59	32.7%
A14100 613000	IPERS	197,628.15	64,835.98	19,046.47	132,792.17	32.8%
A14100 615000	GROUP INSURANCE	382,626.24	155,803.98	31,582.42	226,822.26	40.7%
A14100 619900	CELL PHONE ALLOWANCE	600.00	75.00	50.00	525.00	12.5%
A14100 619930	MILEAGE REIMBURSEMENT	4,000.00	628.62	263.54	3,371.38	15.7%
A14100 619950	MISC EMPLOYEE BENEFITS	1,000.00	55.88	-	944.12	5.6%
	TOTAL EMPLOYEE BENEFITS	742,883.78	272,762.26	66,206.49	470,121.52	36.7%
A14100 621000	DUES-MEMBER-SUBSC	3,000.00	1,205.15	415.00	1,794.85	40.2%
A14100 623000	TRAINING EXPENSE	2,000.00	948.20	-	1,051.80	47.4%
A14100 623010	TRAVEL EXPENSE	3,000.00	1,007.45	43.21	1,992.55	33.6%
A14100 623020	EMPLOYEE MEAL EXPENSE	500.00	40.49	23.11	459.51	8.1%
	TOTAL STAFF DEVELOPMENT	8,500.00	3,201.29	481.32	5,298.71	37.7%
A14100 633200	EQUIP & VEHICLE REPAIR	-	372.58	-	(372.58)	
A14100 637110	UTILITIES-GAS	40,000.00	1,515.93	-	38,484.07	3.8%
A14100 637120	UTILITIES-ELECTRIC	79,000.00	25,478.27	8,293.42	53,521.73	32.3%
A14100 637210	REFUSE COLLECTION	1,200.00	443.70	89.26	756.30	37.0%
A14100 637300	TELECOMMUNICATION	3,600.00	1,975.00	300.00	1,625.00	54.9%
A14100 637400	UTILITIES-WATER	3,000.00	683.40	-	2,316.60	22.8%
A14100 639910	GROUND MAINT & REPAIR	1,000.00	650.00	-	350.00	65.0%
	TOTAL UTILITIES	127,800.00	31,118.88	8,682.68	96,681.12	24.3%
A14100 640200	ADVERTISING EXPENSE	3,000.00	210.44	-	2,789.56	7.0%
A14100 640300	TECHNOLOGY SERVICES	200,000.00	97,906.80	1,857.30	102,093.20	49.0%
A14100 640400	BILLING & COLLECTIONS FEES	1,700.00	997.83	235.82	702.17	58.7%
A14100 640700	CONSUTANT EXPENSE	-	262.00	-	(262.00)	
A14100 641000	OTHER CNTRACTUAL SRVCS	86,300.00	20,828.30	6,755.10	65,471.70	24.1%
A14100 641410	PRINTING	1,000.00	699.96	-	300.04	70.0%
A14100 642000	LEASE PAYMENTS	5,000.00	4,929.66	-	70.34	98.6%
	TOTAL CNTRACTUAL SERVICES	297,000.00	125,834.99	8,848.22	171,165.01	42.4%
A14100 650200	FICTION & LARGE PRINT	38,000.00	12,234.97	1,950.06	25,765.03	32.2%
A14100 650210	PERIODICALS	12,000.00	1,771.00	-	10,229.00	14.8%
A14100 650211	AUDIO BOOKS	17,000.00	1,545.85	134.97	15,454.15	9.1%
A14100 650212	DVDs	20,000.00	4,543.53	352.41	15,456.47	22.7%
A14100 650213	MUSIC CDs	4,000.00	475.99	75.69	3,524.01	11.9%
A14100 650214	REFERENCE	6,000.00	2,358.00	108.00	3,642.00	39.3%
A14100 650215	DATABASES	80,000.00	60,702.76	5,090.00	19,297.24	75.9%
A14100 650216	YOUNG ADULT	16,000.00	6,024.77	1,064.57	9,975.23	37.7%
A14100 650217	VIDEO GAMES	8,000.00	4,051.71	664.16	3,948.29	50.6%
A14100 650218	E MATERIALS	60,000.00	19,981.04	4,981.25	40,018.96	33.3%
A14100 650219	NON-FICTION	20,000.00	5,198.60	529.89	14,801.40	26.0%
A14100 650220	KIDS BOOKS	35,000.00	10,508.14	2,283.81	24,491.86	30.0%
A14100 650221	SPANISH COLLECTION	2,500.00	577.09	499.38	1,922.91	23.1%
A14100 650400	MINOR EQUIPMENT	8,000.00	1,942.99	162.86	6,057.01	24.3%
A14100 650600	OFFICE SUPPLIES	9,000.00	3,379.27	502.67	5,620.73	37.5%
A14100 650700	LAUNDRY SERVICES	200.00	65.31	-	134.69	32.7%
A14100 650750	OPERATING SUPPLIES	15,000.00	6,320.23	1,677.61	8,679.77	42.1%
A14100 650810	POSTAGE & FREIGHT	5,000.00	6,132.78	-	(1,132.78)	122.7%
	TOTAL COMMODITIES	355,700.00	147,814.03	20,077.33	207,885.97	41.6%
	TOTAL LIBRARY	3,314,876.21	1,274,882.53	308,439.97	2,039,993.68	38.5%

Expenses Outside of City Operating Budget/General Fund

FY 2024-2025

Type of Service	Fund Source	Nov-24
31 Days of Holiday Cheer	Staff Appreciation	\$218.24
Adult Programming	Foundation	\$1,090.75
Board Game Collection	Enrich Iowa	\$64.96
Book Memorials	Various	\$278.44
eMaterials	Enrich Iowa	\$984.61
Meeting Room Marker Boards	General Donations	\$860.71
Seed Library	Enrich Iowa	\$65.18
Staff Shirt Fee	Staff Appreciation	\$80.00
Summer Reading Prizes	Foundation	\$590.00
Teen Programming	Foundation	\$177.20
Winterfest 2024	Friends	\$127.62
Youth Programming	Foundation	\$394.16
TOTAL Gifts & Memorials:		\$4,931.87

Received in donations and other funding during the month of November 2024:

\$55.00 - In Memory of Carole D. Lane

\$445.00 - In Memory of Robert Robnett

\$15,200.00 - Teen & Youth Programming - Foundation

\$12,800.00 - Adult Programming - Foundation

\$15,846.50 - Library Kiosk Shelter - Foundation

\$122,855.67 - Library Kiosk - Foundation

\$976.03 - Summer Reading Program Pool Passes July to September - Foundation

\$151,869.50 - Pottawattamie County

\$1355.76 City of Crescent

Director's Report

November 2024

The Friends of the Council Bluffs Library had their annual meeting in November. This meeting is intended to engage and update the membership as well as fill any vacancies on their board. There was good attendance at their meeting which was held over the lunch hour. I provided a presentation of all of the projects that the Friends supports financially. This past year they gave over \$13,000 towards programs and an additional \$5,000 towards the Library Kiosk shelter. This was a significant gift and greatly appreciated. A major initiative they support is the 1,000 Books Before Kindergarten program which is named in memory of Shelley Bishop, a long-time volunteer with the Friends. The Friends also funds the Discovery Pass program. About half of these passes we receive for free from partner organizations, but the passes that aren't free, the Friends fund. They also fund the software that manages the passes and makes the checkout easy for patrons. The Friends support programming by funding the necessary licensing for showing movies in the facility and the software we use to run our various reading programs. This includes our Summer Reading program, the Our Community Reads reading challenge, and the various smaller reading challenges we hold throughout the year. Lastly they fund scholarships for teens and for staff to support further education in the library field.

The Friends has a full board of directors who are all very engaged. They chose to recognize Cindy Seaman at their meeting for her dedication and volunteering to the Friends. They also decided to amend their by-laws and move their annual meeting from the Fall to the Spring to better align with the flow of their activities. As always, they will plan on sending a letter out in January to encourage membership and volunteering with their activities.

Kiosk Update:

We continue to see circulation from the kiosk even as the temperatures begin to dip. A couple of things of note this month include, DVDs saw a significant increase in circulation over previous months. This can be attributed to purchasing new releases for the kiosk instead of putting additional copies from our shelves. Initially we didn't plan on having DVDs out in the kiosk, but decided at the last minute to add them by taking overstock from our shelves. We decided to begin purchasing a copy for the kiosk of new releases and it clearly is appreciated as DVDs circulated just as much as youth materials. We also continue to see regular checkout of Spanish language material which aligns with serving our diverse population.

Facilities Update:

The roof replacement project was awarded to Anchor Roofing. The total project came in lower which was appreciated.

The main line plumbing work was completed on November 11th while the library was closed. As a reminder, this was the replacement of a T intersection in the main line with a Y intersection.

Numerous carpet squares were replaced due to a widespread stain that could not be removed with a carpet cleaner. Squares were replaced in front of the elevator, service desk, HOLDS shelves, and new materials shelves. Also a wide area in front of the bathrooms was replaced.

Technology Update:

The computer reservation system was upgraded to a cloud based system on November 7th. This will allow more flexibility in updates to the system and a more adaptable interface. With this upgrade we were able to sunset a checkout system that was built a decade ago for tracking teen device checkouts. Now that is integrated with the other reservations.

We received word that the platform that houses our Discovery Passes is discontinuing. We are working quickly to find a replacement so that there will be minimal downtime in this program for our patrons.

We have finished providing all of the necessary information for our new library app. We anticipate the app being available in January 2025.

Collection Update:

Selectors continue to work on developing the new World Languages collection. Re-cataloging will begin in December with materials being shifted and new shelving being designated as well so that the current Spanish Language collection will be newly designated by January 2025.

Staff Update:

Interviews were held for the open part-time library assistant position in circulation. A candidate was selected and will start in December.

Upcoming Events:

December 30th, January 3rd & 4th – PBS STEAM Trunk kids events – various times

January 9th – Foundation Speaker Series: Nita Prose

January 10th – What are you reading? Book Club

January 11th – Scribble Bots! (youth program)

January 18th – Anime Club (Teen Program)

January 21st – Lawyers in Libraries

January 25th – Sorcery Showdown: A battle of wits and magic

Respectfully Submitted:

Antonia Krupicka-Smith

Public Service's Report

November 2024

Spaces

Eighty-one individuals used the Makerspace during the month of November.

We've tried to institute some small changes with the way that things are displayed. This includes more display area on the New book sections, making a uniform & eye-catching display pattern for the two lobby book displays, as well as making a more encompassing & scheduled approach to the items displayed on the endcaps of the Adult Fiction area that includes related social media posts.

Collections

In preparation for the winter holidays, this month's youth book order included several holiday and winter titles to go over to the Kiosk.

We withdrew the Story Book Bag collection from the Youth Department shelves. This collection has seen less usage since we added Read Along Wonderbooks to the library's collection offerings. This space will house the Youth World Languages collection. Mohamed assisted Jamie in pulling books to be evaluated for weeding to create space for the new YA World Languages section.

We are also working on weeding Youth Nonfiction for circulation, age, and condition. This month, we focused on 000-400, replacing titles that are still circulating with updated editions or comparable titles.

Mary in Support Services began "cleaning up" bibliographic records so their subjects heading are in line with the authority control record for that particular subject. This will have no impact on what the patron sees, but may make collection assessment for staff easier in the future.

In anticipation of our new World Language collection Mary created new locations for Fiction, Non-Fiction, Youth and Young Adult.

Mary added a new Reading Level facet to Enterprise. This will help staff and patrons find books that are for a specific reading level.

Seeds were ordered for the seed library in late November. We try to time this carefully so that we have the freshest saved seeds from the last year on the market when we order from local companies like Seed Savers Exchange. We anticipate volunteers packing seed in December and

January. A fresh count of 15 seed packets limits will be available to library users starting in January as well.

Community

Youth hosted an activity table at Winterfest for the 4th year, interacting with 700 community members as families made bags of reindeer food to lay out for Santa's reindeer on Christmas Eve.

Staff met with partners from Pottawattamie Conservation regarding the continuation of the Gardening for Diversity program series. This program was taught last year by a combination of Youth Staff and Pottawattamie Conservation staff and helps to fulfill the education requirements for Bee City USA.

Jamie attended the HSAC Youth and Families meeting, where the committee discussed goals for the upcoming year and she updated the group on the snack program and upcoming library events.

We partnered with PACE, and Creighton Camerer hosted an adult board game night at the Hoff Center.

Julianne was able to deliver 263 items to 53 individuals in November, utilizing 8 volunteers.

On November 5th Julianne and Megan visited Lutheran Family Services class at their office and were able to assist 6 new refugees sign up for library accounts. Because of how beneficial & smooth this new partnership was, we intend to visit their classes once a month as they will have new incoming refugees each month. Lindsay attended the Crescent Pancake feed on 11/17, where she had some great conversations and was able to chat with 65 individuals. She had a lot of great commentary from visitors at that outreach.

The library is preparing to provide Zoo passes for December 1st. Lindsay and Emily worked on creating promotions for that in both English and Spanish for our social media and website.

Emily also assisted in translating a Peachjar post for the Youth Department for December.

Institutional Success

This month, teens implemented the new daily tracking form using google forms, which is linked to the desktop at the desk to make things easier for staff who share the computer. This form populates into a spreadsheet to make daily tracking less time-consuming at the end of the month.

Teens also implemented a new reference question form, which tracks our different reference interactions. We added more specific questions to focus more deeply on reader advisory interactions and whether or not patrons are asking for books by genre, specific titles, and formats.

A patron utilized the book scanner in the Makerspace to digitize their grandmother's recipes. The grandmother recently passed away and everyone wanted the recipes and by digitizing them, all the family members will be able to have them.

With the addition of two new people in Support Services this year, we are taking back some of the tasks we gave up in the past. Support Services will be placing genre stickers on books, instead of the selectors. This will free up a lot of time for the selectors and it's a task that's easily incorporated into our cataloging process.

Mary created new codes for the Item Category 1 field. This was done mainly for Anna so she could see which books in her KIOSK collection were circulating the most. The codes distinguish if the book is Easy, Beginning Reader, Board book, etc. These codes will also be beneficial for the World Languages collection.

Support Services removed 832 titles and added 669 titles.

Library vendor Plymouth Rocket gave us last minute news that they would sunset their product Tixkeeper, which we use for online Discovery Pass reservations, on December 31. We began the search immediately for a new product to replace Tixkeeper to make it as seamless of a transition as possible for the community.

The Circulation Department had a group meeting on November 12th, where we were able to revisit some procedures related to account creation in Workflows as well as discuss some updated quarantining procedures.

Programs & Services

Youth staff provided 10 in-house storytimes this month for 298 patrons, including our new evening storytime. We also hosted a Saturday morning session of Music with Lori Lynn for 40 patrons.

Our slate of Wednesday morning programs included Playdate Café, Creative Movement with Motion Works Dance, and Yoga Storytime. Over the course of the month, these programs served 62 patrons.

Outreach storytime staff provided 65 storytimes to 1,158 students and their teachers. Staff themes included acorns, tops & bottoms, thankfulness, and dinosaurs. We added three regular storytimes to the schedule this month, visiting the toddler classes at the Early Learning Center. We also visited a preschool class in Treynor, and re-launched the memory care/preschool storytime in partnership with Mrs. Moore at Bloomer Preschool and Country House.

We hosted three after-school drop-ins for elementary age patrons, serving 74 patrons. This month's most popular drop-in was DIY Sensory Bags for Dementia patients.

Love on a Leash came for their monthly visit and 33 patrons attended this program.

This month's Homeschool Huddle theme was dinosaurs and 53 patrons attended.

We also hosted two additional Saturday programs primarily targeted at elementary age students—a Slime Buffett for kids in grades 3–6 and a Dinosaur Drop in for kids preschool–6th grade. In total, 83 patrons attended these Saturday programs.

School age outreach to the after-school club at Bloomer continued with three sessions this month. Themes included fire, dragons, and fairies.

We also hosted two drop-in craft events during Thanksgiving break, setting up the Treehouse for kids and caregivers to make scratch art leaves. We had 82 patrons participate over two days of programming.

The Imagination Library delivered 1,840 books in October and 28 new children were registered for the program.

Our 1,000 Books Before Kindergarten program currently has 64 active readers with 5 new registrations this month. We also had 3 readers complete the program this month, finishing 1,000 books and going home with a medal and a new reading buddy.

Ali coordinated teen volunteers for the Dinosaur Drop-In event and Winterfest at Bayliss Park for the Youth Department.

This month, we offered Dancing Corn and Picaria programs at the Tinker Zone. The Dancing Corn science experiment had a massive influx of participants in its early days, while the Picaria project was much steadier and slowed down right before the holidays.

Teens had a few new patrons for our Scribblers Writing Club this month. We all had a blast! We used the Round-Robin format again, where patrons get to vote on a genre and then are assigned story-part jobs.

On November 16th, teens hosted a board game battle with the annual International Board Games Month. Attendance was smaller than expected, but the staff was able to spend some quality time with a few of our teen patrons, helping them learn new games.

The craft club from Wilson Middle School's 21st Century after-school program brought 15 students for a fun afternoon, including Tinker Zone dancing and corn science experiments. The kids who attended learned how to check out books with their LIT accounts and fully took advantage of the trip to the library to discover all we have to offer.

Nancy Gillis, former faculty member of Wayne State College, Northeast Community College, Nebraska Indian Community College, and Little Priest Tribal College, presented *Voices of Native American Women–Native Women's Oratory*.

This month, Elisa Cruz worked with the family of Marilyn Coffey, a local author, to put together a memorial reading in her honor. She had passed away at the end of July at age 87. Elisa also hosted the Fall Local on November 17. There was a record number of authors in attendance of the Fall Fair.

The quarterly *Welcome to Medicare* seminar offered by the State of Iowa's Senior Health Insurance Information Program (SHIIP) and Connections Area Agency on Aging saw a higher number of attendance than usual, with 30 individuals.

We had a couple of history programs this month. Eric Miller presented *History of the Omaha and Southern Interurban Railway*, covering the history of Nebraska's longest operating interurban line that ran between South Omaha and Fort Crook via Bellevue from 1906 until 1931. Patricia LaBounty, from the Union Pacific Museum, presented *Wheels of War: History of Railroads in Wartime* about the unique ways that railroaders supported American war efforts, including the transportation of soldiers across the country and the operation of railway operating battalions abroad.

Thirty-four individuals met for the four book clubs we offered in October.

We had a total of 45 programs (13 general audience programs and 32 adult audience programs) with 398 people attending in person and 83 virtually.

Lee had interacted with several library patrons that had commented on how much they enjoyed seeing Alexander McCall Smith in person for the author event a few weeks ago.

Caroline had a great interaction with a woman and her grandson in November. They had seen artwork at the Joslyn that we had an art print of in our collection, and they were so excited to be able to check it out to have at home!

Respectfully compiled and submitted by

Antonia Krupicka-Smith

From reports submitted by

Anna Hartmann (Youth Services Manager), Jamie Menning (Teen Services Manager), Andrew Bouska (Adult and Makerspace Services Manager), Bailey Adams (Circulation Services Manager), and Mary Carpenter (Support Services Manager)

FY25 CIRCULATION/RESOURCES/SERVICES STATISTICS			
	Oct-24	Nov-24	FY25 TOTALS
Accounts			
New Card Registration	236	1716	2774
Building Usage			
Gate Count/Patron Visits	14311	12512	71811
Number of Reference Questions	1657	1494	8703
Number of Microfilm Rolls Used	4	6	34
Number of Meeting Rooms Used	189	164	825
Number of Notary Provided	20	46	155
Number of Computer Lab Sessions	2184	2125	11072
Number of WiFi Sessions	2085		8274
Makerspace Room/Tool Usage	139	81	440
Circulation			
TOTAL CIRCULATION	17635	17824	97707
Kiosk Checkouts	89	77	690
Self Checkouts	10,215	10,937	58736
Database Usage			
AcademicSearch Premier - Total FT + Abstract	2	2	34
Ancestry - Total	322	412	1771
AtoZdatabases	6912	18245	25173
Auto Repair Source	11	6	44
Brainfuse JobNow & VetNow- Total Usage	111	26	274
Brainfuse HelpNow - Total Usage	56	14	136
Britannica/Webster's - Total Number	323	61	1243
Community History Archive (The Council Bluffs Globe) - /view	8	25	67
Consumer Reports - Page Views	261	287	1169
Digital Sandborn Maps - Pages	n/a	n/a	387
Fire Insurance Maps Online	313	65	378
Foundation Directory Online - All Views Total		37	37
Gale Virtual Reference - Total Retrievals from Usage Summary	8	2	20
Hoopla - Total Checkouts	2272	2307	11471
LibraryAware	12020	12009	62841
Mango Languages	14	19	306
Newsbank - Total	6890	7011	34982
Novelist Plus - Total FT + Abstract	305	302	2118
Novelist Select - Total Clicks	43	44	278
Overdrive - Total Checkouts	6837	6731	34582
TumbleBooks Library - Content Views	3	12	36
Value Line - Downloads	2475	2599	13465
ILL			
Total ILL	523	397	2259
Kiosk Usage			
Items Returned to Kiosk	52	40	332

CIRCULATION/RESOURCES/SERVICES STATISTICS

	Oct-24	Nov-24	FY25 TOTALS
Materials			
Items Added to the Collection	854	669	4698
Items Removed from the Collection	825	832	3333
Curbside			
Overall Curbside Deliveries Total	5	5	22
Overall Curbside Items Total	39	25	125
Homebound			
Number of Patrons Enrolled	60	58	53.0
Number of Homebound Patrons Served	50	53	232
Number of Homebound Items Delivered	264	263	1336
Number of pocket collections enrolled	3	3	15
Number of pocket collections delivered to	2	0	5
Number of items delivered to pocket collections	30	0	60
Volunteers			
Number of Volunteers	23	26	120
Volunteer Hours	90.24	73.86	433.86
Virtual Usage			
Website Users	9200	7300	41700
Website Sessions	19000	17000	91000
Catalog Users	4400	3900	21600
Catalog Sessions	9400	8500	47300

FY25 PROGRAMMING STATISTICS			
ADULT PROGRAMMING (Targeted age 19+)	Oct-24	Nov-24	FY25 TOTALS
Number of In-Person Onsite Programs - Total	21	28	113
Number of In-Person Onsite Attendance - Total	191	305	1242
Number of In-Person Offsite Programs - Total	1	0	2
Number of In-Person Offsite Attendance - Total	150	0	356
Number of Prerecorded Programs	3	4	13
Number of Prerecorded Attendance	14	83	196
Number of Proctored Tests	3	1	17
GENERAL INTEREST PROGRAMMING	Oct-24	Nov-24	FY25 TOTALS
Number of In-Person Onsite Programs - Total	14	12	48
Number of In-Person Onsite Attendance - Total	98	87	305
Number of In-Person Offsite Programs - Total	5	4	29
Number of In-Person Offsite Attendance - Total	535	1480	3589
Number of Prerecorded Programs	0	0	4
Number of Prerecorded Attendance	0	0	32
TEEN PROGRAMMING (Targeted age 12-18)	Oct-24	Nov-24	FY25 TOTALS
Number of In-Person Onsite Programs - Total	37	56	192
Number of In-Person Onsite Attendance - Total	590	383	2133
Number of In-Person Offsite Programs - Total	4	6	13
Number of In-Person Offsite Attendance - Total	35	36	125
Number of Self-Directed Programs	16	16	103
Number of Self-Directed Participants	223	158	947
YOUTH PROGRAMMING (Targeted age 0-5)	Oct-24	Nov-24	FY25 TOTALS
Number of In-Person Onsite Programs - Total	25	17	61
Number of In-Person Onsite Attendance - Total	805	452	1894
Number of In-Person Offsite Programs - Total	58	65	191
Number of In-Person Offsite Attendance - Total	1685	1158	4573
Number of Prerecorded Attendance	88	134	539
YOUTH PROGRAMMING (Targeted age 6-11)	Oct-24	Nov-24	FY25 TOTALS
Number of In-Person Onsite Programs - Total	11	9	40
Number of In-Person Onsite Attendance - Total	225	325	1051
Number of In-Person Offsite Programs - Total	5	6	24
Number of In-Person Offsite Attendance - Total	400	796	2904
Number of Prerecorded Attendance	12	19	75
READING PROGRAMS	Oct-24	Nov-24	FY25 TOTALS
Number Registered Adult Participants	0	0	266
Number Registered Teen Participants	0	0	110
Number New Registered Youth Participants	10	5	969
Number Imagination Library New Registrations	31	28	173
Number Imagination Library Books Mailed	1861	1840	9294
PATRON DIRECTED ACTIVITIES	Oct-24	Nov-24	FY25 TOTALS
Story-Walk Participants	0	0	1064
FOOD DISTRIBUTION	Oct-24	Nov-24	FY25 TOTALS
Total Number Summer Meals Distributed	0	0	2062
Total Number Teen Snacks Distributed	838	718	4082
Total Number of Teen Meal Bags Distributed	95	8	426