



**COUNCIL BLUFFS  
Public Library**

**Council Bluffs Public Library  
Board of Trustee – Monthly meeting  
Library Board of Trustee Room  
Wednesday, January 15, 2025 4:30 p.m.**

**AGENDA**

- I. Call to order**
- II. Approval of Agenda**
  - (1) Approval of Minutes for December 18, 2024 Board Meeting**
- III. Public Comment (5 minute limit)**
- IV. Correspondence and Announcements**
- V. Financial Report and Approval of Bills**
- VI. Old Business**
- VII. New Business**
- VIII. Friends of the Library**
- IX. Director's Report**
- X. Trustee Teaching Moment – ILOC January 30<sup>th</sup> Evening Keynote**
- XI. Next meeting – February 19, 2025 – 4:30 p.m.**

**Discover it here**

400 Willow Ave, Council Bluffs, Iowa 51503  
712-323-7553

Council Bluffs Public Library  
Board of Trustees  
December 18, 2024  
4:30 PM

Present: Jared Tripp (presiding), Cindi Keithley, Stacey Goodman, Abby Jares, John Erixon, Christy Watkins, Nicole Juranek, Leo Martin, Antonia Krupicka-Smith: Director  
Absent: Ron Frascht,

### **I. Call to Order**

The meeting was called to order at 4:31 by Jared Tripp.

### **II. Approval of Agenda and Minutes**

A motion was made by Stacey Goodman to approve the agenda. Second was made by Cindi Keithley. Passed unanimously.

A motion was made by Cindi Keithley to approve the November minutes with minor edits. Second made by John Erixon. Passed unanimously.

### **III. Public Comment-none**

### **IV. Correspondence and Announcements**

No follow-up with taxpayer comment.

### **V. Financial Report and Approval of Bills**

November 2024 report:

Leo Martin made a motion to approve the following:

\$308,439.97 for general fund,

\$4,921.87 for memorial fund,

\$0 for projects fund for a total of

\$313,371.84.

Seconded by John Erixon. Passed unanimously.

### **VI. Old Business- none**

### **VII. New Business-none**

### **VIII. Friends of the Library**

New memberships are coming in for the new year. They are collecting money for tree out front, projects, and staff appreciation. The store has updated pricing with hardbound books going from \$2 to \$3. Kids chapter books, young adult, and picture books will have increase, too. The changes are effective January 2025.

## **IX. Director's Report**

The kiosk is seeing a plateau in check-outs, as expected. DVDs are popular at the kiosk. A pre-construction meeting will be held to discuss the roof in early January. The plumbing work on the main line is completed. Many carpet squares were replaced. An upgrade to computer reservations was also completed. The Discovery Pass platform closed its doors. Bailey, in circulation, researched other companies and a contract was signed with a new company, Museum Key. A new collection was added: World Languages. Antonia accepted the 40 Under 40 Award. Antonia will present at two conferences this spring to share new innovations of the Council Bluffs Library.

## **X. Teaching Moment: Friends 2024 contributions**

A grant was utilized to help install and open the kiosk. In addition, the Friends support Our Community Reads, summer reading program, 1000 Books Before Kindergarten and they pay for the platform that is used, Beanstack. The Friends are helping to purchase technology pieces and community-wide programs. They help purchase memberships for Discovery Passes and scholarships for volunteers, as well as Leadership CB membership. The Friends gave approximately \$17,000 this year.

## **XI. Adjournment**

The meeting was adjourned at 5:23 PM. Cindi Keithley made a motion, seconded by Abby Jares. Passed unanimously. The next meeting will be held on January 15, 2025.

## Community Correspondence

December 2024

### Comments:

I just wanted to thank you for offering the kids' craft on Monday afternoons. My husband has been bringing our daughter every week, and they are having the best time. With the early out on Monday's it is really nice for her to have something to do. I particularly like that you have been doing crafts for donation.

### Publicity:

The Daily Nonpareil

There were 13 articles or ads in the Daily Nonpareil online and/or in print. Topics included 2 about the youth afterschool specials program which focused on projects that were donated to local community partners, 1 ad for Ed Jong, 2 about the Adult Board Game Night, 3 about Love on a Leash, 2 promoting the Mystery Book Club and other library book clubs, 1 including photos of past events this year at the library, 1 ad for author Nita Prose, and 1 article mentioning past noteworthy statistics and events like the opening of the Cochran Kiosk and program attendance.

Unleash CB Bulletin

There was weekly inclusion of the library events and programs in the Unleash CB Bulletin.

Bluffs Country KXCB 106.5

There were 4 promotions on Bluffs Country KXCB 106.5 including the following programs; Law & Order on the Railroad: History of Railroad Police, Ben Tomasello & Generations: Live Music Event, Spend Smart. Eat Smart, and An Evening with Ed Yong: Council Bluffs Public Library Speaker Series.

**CITY OF COUNCIL BLUFFS  
YEAR-TO-DATE LIBRARY BUDGET REPORT**

**December 2024**

ACCOUNTS FOR:		ORIGINAL	YTD	MTD	AVAILABLE	PERCENT
GENERAL FUND		APPROP	EXPENDED	EXPENDED	BUDGET	USED
A14100 601000	SALARIES- REGULAR	1,358,095.04	642,997.25	104,530.48	715,097.79	47.3%
A14100 602000	SALARIES- PARTIME	424,897.39	185,518.66	29,834.35	239,378.73	43.7%
	<b>TOTAL SALARIES &amp; WAGES</b>	<b>1,782,992.43</b>	<b>828,515.91</b>	<b>134,364.83</b>	<b>954,476.52</b>	<b>46.5%</b>
A14100 606400	HOLI-VACATION-SICK PAY	-	-	-	-	100.0%
A14100 611000	FICA	157,029.39	61,306.20	9,943.40	95,723.19	39.0%
A14100 613000	IPERS	197,628.15	77,379.56	12,543.58	120,248.59	39.2%
A14100 615000	GROUP INSURANCE	382,626.24	187,386.40	31,582.42	195,239.84	49.0%
A14100 619900	CELL PHONE ALLOWANCE	600.00	125.00	50.00	475.00	20.8%
A14100 619930	MILEAGE REIMBURSEMENT	4,000.00	731.28	102.66	3,268.72	18.3%
A14100 619950	MISC EMPLOYEE BENEFITS	1,000.00	115.85	59.97	884.15	11.6%
	<b>TOTAL EMPLOYEE BENEFITS</b>	<b>742,883.78</b>	<b>327,044.29</b>	<b>54,282.03</b>	<b>415,839.49</b>	<b>44.0%</b>
A14100 621000	DUES-MEMBER-SUBSC	3,000.00	1,449.15	244.00	1,550.85	48.3%
A14100 623000	TRAINING EXPENSE	2,000.00	948.20	-	1,051.80	47.4%
A14100 623010	TRAVEL EXPENSE	3,000.00	1,007.45	-	1,992.55	33.6%
A14100 623020	EMPLOYEE MEAL EXPENSE	500.00	40.49	-	459.51	8.1%
	<b>TOTAL STAFF DEVELOPMENT</b>	<b>8,500.00</b>	<b>3,445.29</b>	<b>244.00</b>	<b>5,054.71</b>	<b>40.5%</b>
A14100 633200	EQUIP & VEHICLE REPAIR	-	372.58	-	(372.58)	
A14100 637110	UTILITIES-GAS	40,000.00	1,515.93	-	38,484.07	3.8%
A14100 637120	UTILITIES-ELECTRIC	79,000.00	30,196.71	4,718.44	48,803.29	38.2%
A14100 637210	REFUSE COLLECTION	1,200.00	532.96	89.26	667.04	44.4%
A14100 637300	TELECOMMUNICATION	3,600.00	2,275.00	300.00	1,325.00	63.2%
A14100 637400	UTILITIES-WATER	3,000.00	905.12	221.72	2,094.88	30.2%
A14100 639910	GROUNDS MAINT & REPAIR	1,000.00	650.00	-	350.00	65.0%
	<b>TOTAL UTILITIES</b>	<b>127,800.00</b>	<b>36,448.30</b>	<b>5,329.42</b>	<b>91,351.70</b>	<b>28.5%</b>
A14100 640200	ADVERTISING EXPENSE	3,000.00	261.94	51.50	2,738.06	8.7%
A14100 640300	TECHNOLOGY SERVICES	200,000.00	108,374.18	10,467.38	91,625.82	54.2%
A14100 640400	BILLING & COLLECTIONS FEES	1,700.00	811.59	(186.24)	888.41	47.7%
A14100 640700	CONSUTANT EXPENSE	-	262.00	-	(262.00)	
A14100 641000	OTHER CNTRACTUAL SRVCS	86,300.00	28,243.90	7,415.60	58,056.10	32.7%
A14100 641410	PRINTING	1,000.00	1,004.93	304.97	(4.93)	100.5%
A14100 642000	LEASE PAYMENTS	5,000.00	4,929.66	-	70.34	98.6%
	<b>TOTAL CNTRACTUAL SERVICES</b>	<b>297,000.00</b>	<b>143,888.20</b>	<b>18,053.21</b>	<b>153,111.80</b>	<b>48.4%</b>
A14100 650200	FICTION & LARGE PRINT	38,000.00	16,036.78	3,801.81	21,963.22	42.2%
A14100 650210	PERIODICALS	12,000.00	1,771.00	-	10,229.00	14.8%
A14100 650211	AUDIO BOOKS	17,000.00	2,328.66	782.81	14,671.34	13.7%
A14100 650212	DVDs	20,000.00	6,624.36	2,080.83	13,375.64	33.1%
A14100 650213	MUSIC CDs	4,000.00	725.54	249.55	3,274.46	18.1%
A14100 650214	REFERENCE	6,000.00	2,358.00	-	3,642.00	39.3%
A14100 650215	DATABASES	80,000.00	60,702.76	-	19,297.24	75.9%
A14100 650216	YOUNG ADULT	16,000.00	7,591.25	1,566.48	8,408.75	47.4%
A14100 650217	VIDEO GAMES	8,000.00	4,954.27	902.56	3,045.73	61.9%
A14100 650218	E MATERIALS	60,000.00	24,980.92	4,999.88	35,019.08	41.6%
A14100 650219	NON-FICTION	20,000.00	7,120.55	1,921.95	12,879.45	35.6%
A14100 650220	KIDS BOOKS	35,000.00	13,306.75	2,798.61	21,693.25	38.0%
A14100 650221	SPANISH COLLECTION	2,500.00	893.85	316.76	1,606.15	35.8%
A14100 650400	MINOR EQUIPMENT	8,000.00	2,056.93	113.94	5,943.07	25.7%
A14100 650600	OFFICE SUPPLIES	9,000.00	3,858.09	478.82	5,141.91	42.9%
A14100 650700	LAUNDRY SERVICES	200.00	121.21	55.90	78.79	60.6%
A14100 650750	OPERATING SUPPLIES	15,000.00	6,902.59	582.36	8,097.41	46.0%
A14100 650810	POSTAGE & FREIGHT	5,000.00	6,132.78	-	(1,132.78)	122.7%
	<b>TOTAL COMMODITIES</b>	<b>355,700.00</b>	<b>168,466.29</b>	<b>20,652.26</b>	<b>187,233.71</b>	<b>47.4%</b>
	<b>TOTAL LIBRARY</b>	<b>3,314,876.21</b>	<b>1,507,808.28</b>	<b>232,925.75</b>	<b>1,807,067.93</b>	<b>45.5%</b>

## Expenses Outside of City Operating Budget/General Fund

FY 2024-2025

Type of Service	Fund Source	Dec-24
31 Days of Holiday Cheer	Staff Appreciation	\$212.65
Adult Programming	Foundation	\$693.77
Beanstack	Friends	\$2,517.15
Book Memorials	Various	\$1,984.55
eMaterials	Enrich Iowa	\$849.73
Foundation Author Series	Foundation	\$5,234.35
Homebound	Homebound Donations	\$74.95
Imagination Library Books	Foundation	\$8,486.37
IWF Mini-Grants	Iowa West Foundation	\$1,000.00
Makerspace	Enrich Iowa	\$89.99
Power Up Conference	Friends	\$225.00
Seed Library	Enrich Iowa	\$215.81
Snack Program for Teens	CFFWI Grant	\$173.48
Staff Training Books	Enrich Iowa	\$170.76
Technology Refresh	Foundation	\$10,310.43
Teen Programming	Foundation	\$133.80
Winterfest 2024	Friends	\$2,222.39
Youth Programming	Foundation	\$590.53
<b>TOTAL Gifts &amp; Memorials:</b>		<b>\$35,185.71</b>

Received in donations and other funding during the month of December 2024:

\$250.00 - In Honor of Mary Lou McGinn

\$250.00 - Misc Donations

\$44.00 - In Honor of Marcia Booth

\$750.00 - Teen Snacks Program - CFFWI

\$29,308.82 - Strategic Plan - Foundation

\$1,000.00 - IWF Mini Grants

\$7,790.11 - FY25 Open Access/ILL Reimbursement

## Director's Report

December 2024

Year in review wrap-ups are always fun to reflect on. Often times when we are in the meat of a project, we don't always see the impact right away and by time impact is clear, we have moved onto a new project! Here are some high level noteworthy events and impact that we had this past year.

- This year we opened the Cochran Kiosk in July.
- In February we retired Arnie Sorts-arsenegger and brought AMH-y Sort-cerer online.
- We welcomed authors Stacey McNaulty and Jennifer Holm into the schools and every 2nd grader and every 6th grader got a copy of the book for Our Community Reads.
- We welcomed authors Wil Haygood to finish of the 2023 Foundation Author Series and, Alexander McCall Smith, and Ed Jong for the 2024 Foundation Authors Series.
- The Library was awarded the Library Philanthropy Award from the Iowa Library Association for our Teen Snack Program in Teen Central.
- Over 4,600 new card registrations occurred.
- Over 154,000 library visitors came through the doors.
- Over 211,000 items checked out.
- Over 2,600 programs were held for the community.
- Over 58,000 books read through our 1000 Books Before Kindergarten Program funded by the Shelley Bishop Memorial Fund through the Community Foundation for Western Iowa created by the Friends of the Council Bluffs Public Library
- Over 16,674 books delivered through the Dolly Parton's Imagination Library program sponsored by the Council Bluffs Public Library Foundation

Here are some fun little facts about what our community is checking out!

- The highest circulating item at the library is a bike lock! (We check these out for our community members who ride here so they can lock up their bike while they use the library.)
- The highest circulating youth book was "*The magic school bus on the ocean floor*" (Youth Read Along).
- The top 5 Adult fictions books checked out were:

*Crosshairs* by James Patterson  
*The Housemaid* by Frieda McFadden  
*The Berry Pickers* by Amanda Peters  
*The Housemaid's Secret* by Frieda McFadden  
*The Women* by Kristin Hannah

*Facilities Update:*



The roof replacement can't come soon enough. We began experiencing a leak again over the northeast corner of the building right near the Biography section. It was determined to be a pooling of ice that we need to wait until it melts to address.

A new fire suppression canister was required in the book drop space and has been installed.

*Technology Update:*

MuseumKey was introduced right before the end of December as the replacement for TixKeeper which was the platform for the Discovery Pass resource that was discontinued. With this replacement, there was no downtime in providing access to our community. Kudos to Bailey Adams and the circulation team for responding so quickly and making this happen so that there wouldn't be disruption for our community.

All of the computers have been upgraded to Windows 11.

*Collection Update:*

The World Languages collection has been designated in the catalog as well as in the various areas around the library.

*Staff Update:*

Arrietty Valdez-Lopez started in the circulation department and brings a wealth of customer service experience as well as a lot of creativity to the team.

*Upcoming Events:*

January 18<sup>th</sup> – Anime Club (Teen Program)

January 21<sup>st</sup> – Lawyers in Libraries

January 25<sup>th</sup> – Sorcery Showdown: A battle of wits and magic

January 27<sup>th</sup> – Pan, Café, y Leyendas

February 3<sup>rd</sup> – Bi-State Battle for Carter Lake and Lake Manawa

February 8<sup>th</sup> – Dog Man Fan Party! (Kids event)

February 18<sup>th</sup> – Haunted Iowa: Paranormal Explained

February 24<sup>th</sup> – Kings of Broken Things: Bystanders, Historical Wounds, and the Omaha Race Riot of 1919

Respectfully Submitted:

Antonia Krupicka-Smith

## Public Service's Report

December 2024

### Spaces

The Youth interactive play area this month was the Elves' Workshop, including the play kitchen and cookie supplies, a gingerbread house to decorate, a felt Christmas tree, and a winter scene to set up.

The Youth department participated in the library's door decorating contest, turning our doors and desk area into the Polar Express train. The display case also featured a train. Nathan (teen department) designed, assembled, and built a Krampus-themed door for the Door Contest. Circulation created a Home Alone inspired door and decorations. Support Services won the popular vote on Facebook with their recreation of the ghost of Christmas present.

One hundred and eleven individuals used the Makerspace during the month of December.

### Collections

In December, the Spanish language collections dispersed to different locations in the library based upon their reading level, so that they would be located with other materials of the same reading level and type. This movement will allow for the beginning of the World Language collection, in which we intend to start purchasing in other languages and continue to develop our Spanish collection further. We created a map, promotion, and new signage to explain this new organization, and staff are adapting to the new shelving process.

Youth staff began pulling CD audiobooks for withdrawal. Playaway audiobooks have arrived and should be available for checkout in January.

Ali (teen department) cross-referenced our manga collection spreadsheet with the catalog to identify what we have and is missing. She made a comprehensive spreadsheet with tabs for all manga materials, complete series, missing manga, series we could add to, and materials with catalog errors. Ali is preparing for upcoming Anime/Manga clubs. Ali also made a new Manga Clutch Collection poster to go along with the start of our new Anime Club in January.

A new vendor has been decided upon and was instituted at the end of the December for Discovery Pass reservations, the new platform is called MuseumKey by OCLC. The Circ team was able to upload and prepare all needed information and have the platform up on Monday, December 30<sup>th</sup> for the public to start making new reservations. It was a quick turnaround, and there was luckily no downtime. The public was notified on December 31 of the transition, and it has

been smooth since then. In addition to updating the reservation platform, we also partnered with PACE to begin handing out tickets to PACE hosted performances. They've gone over well, and it's been great to promote Council Bluff based performing arts.

We added a link to the Pottawattamie County GIS Historic Aerial Photo Viewer on our History & Genealogy Resources page.

Volunteers finished scanning the last of photographer Jack Kennedy's Nonpareil negatives. Mary (support services) will add these negatives to the finding list and finish cataloging the collection in Workflows.

## Community

Youth staff hosted a table at Roosevelt Elementary School's Winter Wonderland event, promoting library collections and services relevant to that population and interacted with 151 people.

They are also working with Country House to enhance our preschool/memory care resident program with browsing books that will appeal to both age groups.

Ali (teen department) went to College View Elementary for outreach with the 3rd-5th grade therapeutic class. She read *On Account of the Gum* and then made fruit coasters. There were 15 students and adults in total. She left LIT Account bookmarks and flyers for upcoming Youth Department events for the class.

Julianne (circulation department) was able to deliver 270 items to 49 individuals in November, utilizing 10 volunteers. 50 items were also delivered to our three pocket collections.

Julianne and Megan (circulation department) visited Lutheran Family Services to talk about library services and interacted with another 9 individuals this month. Julianne also visited Regal Towers to talk about Homebound services and other library resources at a health fair. She talked with 35 individuals and signed up 3 with new library cards.

We extended our partnership with New Visions, on behalf of Threshold CoC, to continue providing open off-site hours at the Council Bluffs Public Library every Tuesday of the month throughout 2025.

We extended our partnership with the League of Human Dignity to continue providing open off-site hours at the Council Bluffs Public Library on the first Tuesday of the month throughout 2025.

## Institutional Success

Anna met with Elisa and graphic designer Angela Griner to discuss artwork for the Summer Reading Challenges.

A new Niche Academy training was created around putting in an ILL request, and it was good review for all Circ Library Assistants to take.

Several staff in Circulation have taken the City's Employee Driving Orientation course in preparation for the new outreach vehicle as a first portion of vehicle safety training. Circ Department also created an outreach flowchart to help prioritize new outreaches that we plan for in this upcoming year as they increase with the addition of an outreach van to our process. Other documentation and procedures are also being worked on to get ready for the new vehicle as well!

Mary (support services) modified the MARC display table so UNAUTHORIZED wouldn't display if |2lcgft is present after a valid subject heading. This change doesn't impact the patron side of things, but is very helpful when Mary exports reports for selectors. It provides a much cleaner data output.

She also created macros in MarcEdit for the purpose of pre-processing MARC records before we work on them in Connexion. This pre-processing cleans up unwanted entries and will save time when we catalog.

Expired LIT accounts were removed and we also deleted checked out seed packets in anticipation of the new growing season.

We added 550 items and deleted 6194 items from the collection. The bulk of the deletions were seed packets.

## **Programs & Services**

Anna provided 9 in house storytimes this month for 287 patrons. Youth staff also hosted Music with Lori Lynn and 26 patrons attended.

Wednesday morning youth programs included Playdate Café, Creative Movement with Motion Works Dance, and Yoga Storytime. Over the course of the month, 79 patrons attended these programs.

Outreach storytime staff provided 63 storytimes to 1,136 students and their teachers. Staff themes included elves, things that are cozy, snow, blankets, and what animals wear.

Youth staff hosted three after-school drop-ins for elementary age library users and 70 patrons attended. The most popular drop in was DIY hats to donate to residents at the Micah House. Love on a Leash came for their monthly visit and 16 patrons attended this program. This month's Homeschool Huddle theme was Community Building and 31 patrons attended. We hosted one Saturday program targeted at elementary age students—Reindeer Poop Truffles for kids in grades 3-6. We had scheduled a Winter BINGO drop-in but it was canceled due to a late open on the day of the ice storm.

School age outreach to the after-school club at Bloomer continued with three sessions this month. Themes included ice, steel, and water.

We hosted two self-directed drop-in craft sessions during the winter break, providing supplies and directions to make cootie catchers for 39 patrons. We also had one PBS STEAM Trunk event on December 30 for 49 patrons. There will be two more of those sessions in January before school starts again.

The Imagination Library delivered 1,831 books in December and 59 new children were registered for the program.

Our 1,000 Books Before Kindergarten program currently has 57 active readers with 1 new registration this month.

This month, the teen department implemented 3-D Snowflakes, Fake Snow, Holiday Cookie Decorating, and Holiday Movie Fest programs. Patrons enjoyed decorating cookies for the holidays and were creative with their designs. They also wanted the sensory tinker zone program, Fake Snow, where we mixed simple ingredients to mimic the formation of ice crystals that make up snowflakes. They learned about chemical reactions in this STEM related activity.

Patricia LaBounty, curator at the Union Pacific Railroad Museum, presented *Law & Order on the Railroad: History of Railroad Police*, the final installment in the Railroad Series she brought to the library.

Ben Tomasello & Generations played live music on December 5.

Geré Stevens with Iowa State Extension and Outreach taught attendees how to plan for healthy meals while sticking to a budget during the *Spend Smart. Eat Smart.* program.

*An Evening with Ed Yong*, the second of this seasons Council Bluffs Public Library Foundation's Speaker Series was at the Arts Center at Iowa Western.

Forty-five individuals met for the four book clubs we offered in October.

We had a total of 39 programs (15 general audience programs and 24 adult audience programs) with 335 people attending in person and 27 virtually.

Respectfully compiled and submitted by

Antonia Krupicka-Smith

From reports submitted by

Anna Hartmann (Youth Services Manager), Jamie Menning (Teen Services Manager), Andrew Bouska (Adult and Makerspace Services Manager), Bailey Adams (Circulation Services Manager), and Mary Carpenter (Support Services Manager)

<b>FY25 CIRCULATION/RESOURCES/SERVICES STATISTICS</b>			
	<b>Nov-24</b>	<b>Dec-24</b>	<b>FY25 TOTALS</b>
<b>Accounts</b>			
New Card Registration	1716	164	2938
<b>Building Usage</b>			
Gate Count/Patron Visits	12512	11890	83701
Number of Reference Questions	1494	1429	10132
Number of Microfilm Rolls Used	6	0	34
Number of Meeting Rooms Used	164	155	980
Number of Notary Provided	46	48	203
Number of Computer Lab Sessions	2125	2583	13655
Number of WiFi Sessions	1720	1610	11604
Makerspace Room/Tool Usage	81	111	551
<b>Circulation</b>			
TOTAL CIRCULATION	17824	15422	113129
Kiosk Checkouts	77	52	742
Self Checkouts	10,937	8696	67432
<b>Database Usage</b>			
AcademicSearch Premier - Total FT + Abstract	2	0	34
Ancestry - Total	412	148	1919
AtoZdatabases	18245	1363	26536
Auto Repair Source	6	8	52
Brainfuse JobNow & VetNow- Total Usage	26	22	296
Brainfuse HelpNow - Total Usage	14	2	138
Britannica/Webster's - Total Number	61	6	1249
Community History Archive (The Council Bluffs Globe) - /view	25	13	80
Consumer Reports - Page Views	287	326	1495
Digital Sandborn Maps - Pages	n/a	n/a	387
Fire Insurance Maps Online	65	84	462
Foundation Directory Online - All Views Total	37	0	37
Gale Virtual Reference - Total Retrievals from Usage Summary	2	3	23
Hoopla - Total Checkouts	2307	2350	13821
LibraryAware	12009	12334	75175
Mango Languages	19	54	360
Newsbank - Total	7011	7031	42013
Novelist Plus - Total FT + Abstract	302	257	2375
Novelist Select - Total Clicks	44	24	302
Overdrive - Total Checkouts	6731	7075	41657
TumbleBooks Library - Content Views	12	0	36
Value Line - Downloads	2599	2833	16298
<b>ILL</b>			
Total ILL	397	304	2563
<b>Kiosk Usage</b>			
Items Returned to Kiosk	40	22	354

## CIRCULATION/RESOURCES/SERVICES STATISTICS

	Nov-24	Dec-24	FY25 TOTALS
<b>Materials</b>			
Items Added to the Collection	669	550	5248
Items Removed from the Collection	832	6194	9527
<b>Curbside</b>			
Overall Curbside Deliveries Total	5	7	29
Overall Curbside Items Total	25	19	144
<b>Homebound</b>			
Number of Patrons Enrolled	58	57	53.7
Number of Homebound Patrons Served	53	49	281
Number of Homebound Items Delivered	263	270	1606
Number of pocket collections enrolled	3	3	18
Number of pocket collections delivered to	0	3	8
Number of items delivered to pocket collections	0	50	110
<b>Volunteers</b>			
Number of Volunteers	26	21	141
Volunteer Hours	82.86	69.46	512.32
<b>Virtual Usage</b>			
Website Users	7300	6500	48200
Website Sessions	17000	16000	107000
Catalog Users	3900	3500	25100
Catalog Sessions	8500	8300	55600

<b>FY25 PROGRAMMING STATISTICS</b>			
<b>ADULT PROGRAMMING (Targeted age 19+)</b>	<b>Nov-24</b>	<b>Dec-24</b>	<b>FY25 TOTALS</b>
Number of In-Person Onsite Programs - Total	28	21	134
Number of In-Person Onsite Attendance - Total	305	169	1411
Number of In-Person Offsite Programs - Total	0	1	3
Number of In-Person Offsite Attendance - Total	0	82	438
Number of Prerecorded Programs	4	2	15
Number of Prerecorded Attendance	83	27	223
Number of Proctored Tests	1	2	19
<b>GENERAL INTEREST PROGRAMMING</b>	<b>Nov-24</b>	<b>Dec-24</b>	<b>FY25 TOTALS</b>
Number of In-Person Onsite Programs - Total	12	15	63
Number of In-Person Onsite Attendance - Total	87	84	389
Number of In-Person Offsite Programs - Total	4	2	31
Number of In-Person Offsite Attendance - Total	1480	44	3633
Number of Prerecorded Programs	0	0	4
Number of Prerecorded Attendance	0	0	32
<b>TEEN PROGRAMMING (Targeted age 12-18)</b>	<b>Nov-24</b>	<b>Dec-24</b>	<b>FY25 TOTALS</b>
Number of In-Person Onsite Programs - Total	56	55	247
Number of In-Person Onsite Attendance - Total	383	248	2381
Number of In-Person Offsite Programs - Total	6	3	16
Number of In-Person Offsite Attendance - Total	36	42	167
Number of Self-Directed Programs	16	16	119
Number of Self-Directed Participants	282	261	1886
<b>YOUTH PROGRAMMING (Targeted age 0-5)</b>	<b>Nov-24</b>	<b>Dec-24</b>	<b>FY25 TOTALS</b>
Number of In-Person Onsite Programs - Total	17	9	70
Number of In-Person Onsite Attendance - Total	452	366	2260
Number of In-Person Offsite Programs - Total	65	62	253
Number of In-Person Offsite Attendance - Total	1158	1086	5659
Number of Prerecorded Attendance	134	49	588
<b>YOUTH PROGRAMMING (Targeted age 6-11)</b>	<b>Nov-24</b>	<b>Dec-24</b>	<b>FY25 TOTALS</b>
Number of In-Person Onsite Programs - Total	9	9	49
Number of In-Person Onsite Attendance - Total	325	223	1274
Number of In-Person Offsite Programs - Total	6	7	31
Number of In-Person Offsite Attendance - Total	796	255	3159
Number of Prerecorded Attendance	19	15	90
<b>READING PROGRAMS</b>	<b>Nov-24</b>	<b>Dec-24</b>	<b>FY25 TOTALS</b>
Number Registered Adult Participants	0	0	266
Number Registered Teen Participants	0	0	110
Number New Registered Youth Participants	5	1	970
Number Imagination Library New Registrations	28	59	232
Number Imagination Library Books Mailed	1840	1831	11125
<b>PATRON DIRECTED ACTIVITIES</b>	<b>Nov-24</b>	<b>Dec-24</b>	<b>FY25 TOTALS</b>
Coloring Sheets	35	25	255
Steam STEM Services	124	106	784
Story-Walk Participants	95	62	1518
<b>FOOD DISTRIBUTION</b>	<b>Nov-24</b>	<b>Dec-24</b>	<b>FY25 TOTALS</b>
Total Number Summer Meals Distributed	0	0	2062
Total Number Teen Snacks Distributed	718	590	4672
Total Number of Teen Meal Bags Distributed	8	0	426